

PUBLIC HEARING

September 17, 2020

3:00 PM

Plaza Elementary School

Schoolhouse

Pursuant to Ed Code Section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531(c)

To determine whether each pupil including English learners in the school has sufficient textbooks or instructional materials, or both, to use in class and to take home to complete required homework assignments in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that is consistent with the content and cycles of the curriculum framework adopted by the state board.

Posted 9/2/20

PESD Office Door, Staff room, cafeteria door/Valley Mirror

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
September 17th, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRtQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before September 17th, 2020 at 1:00PM

Public Hearing: Sufficiency of Textbooks and Instructional Materials 2020-21

Public Hearing: Learning Continuity and Attendance Plan – A draft of the plan is available at www.plazaschool.org

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
 - A. September Pirate's Post
- V. Superintendent Report/Information
 - A. Special Board Meeting Friday, September 25th, 2020 @ 3:00PM
 - B. Facilities
 1. Air Purifiers
 - C. Staffing
 - D. Second Read Board Bylaws 9270 Conflict of Interest
 - E. Cafeteria
 - F. 2020-21 Enrollment
 - G. Distance Learning
 - H. Reopen Waiver
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve Minutes of the August 20th, 2020 Regular Board Meeting
 - b. Approve Warrant Registers—August 15th, 2020 –September 11th, 2020
 - c. Approve Budget Transfers— None
 - d. Approve Resolution 20-01 Regarding Sufficiency of Instructional Materials
 - e. 2019-20 Certification of Provision of Standard-Aligned Instructional Materials
 2. Certification of 2019-20 Unaudited Actuals

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
September 17th, 2020
3:00PM
Agenda

3. Approval of Resolution 20-02 for Adopting The Gann Limit
 4. Approve Resolution 20-03 Adopting a Conflict of Interest Code
 5. Approve Amending Board Bylaws 9270 Conflict of Interest
- VIII. Closed Session- None
- IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- X. Adjournment

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lmgcrtntv/atndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Plaza Elementary School District	Patrick Conklin Superintendent/Principal	pconklin@glenncoe.org 530-865-1250 x33

General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

Like every community throughout the country, COVID-19 has had significant impact on the school district and surrounding community. On March 16th the District superintendent closed school for in-person instruction and distance learning was implemented. Since it was obvious that we would eventually close school, district staff began preparing for distance learning the week before by creating packets of work and setting up Google Classrooms. However, the impact on learning was felt immediately because many families did not have adequate supervision for their young children, technology or WiFi service to accommodate online learning, English language proficiency to effectively support their child's learning, or an understanding of the academic concepts presented in the Common Core State Standards based curriculum. Furthermore, the social-emotional trauma that began March 16th and continues to this day with the ever present COVID-19 cloud has greatly affected young children who have been stuck at home away from their classmates, friends, and teachers. This, coupled with the inability to experience an normal summer break that includes travel, relaxation, play and other social activities, students have experienced stress, lost income, family members who experienced COVID-19 illness, and exposure to other stressful related situations at home, all of which will impact their social-emotional well-being in ways that we will see for quite some time. While our staff tirelessly worked to reach out to students in order to provide robust learning environment, these barriers to learning were insurmountable for most of our students. Essentially learning for nearly all of our students ceased on March 16th at 2:45PM.

Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Multiple surveys that began immediately after school was closed to in person instruction went out. Information about the survey was put out via phone calls, text messages, emails, and were posted on our website and parent group Facebook page. Spanish speaking families were

called if they did not respond. One of the surveys was after distance learning ended and asked what we did well from March through the end of May, and what we could do differently to improve distance learning. Responses from surveys were discussed in committee meetings, board meetings, and teacher planning meetings.

As we developed the Learning Continuity Plan, all teachers scheduled parent-student-teacher video and phone conferences to discuss our distance learning expectations, as well as to listen to concerns families have and what barriers they face with a distance learning platform. These ideas and concerns were sent to the District superintendent in order to find ways to accommodate as many people as possible and find ways to overcome their barriers. Additionally, a committee of teachers and the District superintendent met several times to discuss the reopening plan. Furthermore, the District superintendent held a video conference meeting with members of the parent group and School Site Council to discuss reopening. All stakeholder input was considered when creating the Learning Continuity Plan

[A description of the options provided for remote participation in public meetings and public hearings.]

All conferences and meetings, including committee meetings, parent group and School Site Council meetings, board meetings were conducted via video conferencing. An agenda with links were provided three days in advance with language stating how the public could submit questions or concerns before the meetings were held.

[A summary of the feedback provided by specific stakeholder groups.]

The primary feedback received from stakeholders were barriers to learning, adequate supervision or daycare for their children, the social-emotional impact, and the health and safety if back on campus. Barriers to learning include lack of adequate technology and Wi Fi, the inability to teach content due to the Common Core State Standards based curriculum, work schedules, and having multiple children learning simultaneously. Most of our families work full time or more in a predominately agriculture economy. This time of year is harvest when many are working 12 hour days, six days a week. Additionally, many of our families are socioeconomically disadvantaged and are hourly workers. They do not have the luxury of paid time off, nor do they work in environments where they can bring their children to work or work from home. Many of our families reported significant social-emotional concerns due to the shelter in place, inability to experience normal activities outside the home, and the lack of structure and socialization offered in a school setting. In one survey sent home, over 65% of the respondents reported that they would not want to come to school full time if in-person instruction was an option. The majority of those respondents stated that they reason was the mask requirement. The rest were concerned about exposure to COVID-19.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

Devices and technology were provided to families who lacked resources. A K-6 waiver was applied for in order to reopen while the county is still on tier one of the state's reopening list. A school clinician is available to provide social emotional and mental health support. Teachers received professional development on distance learning platforms and began preparing for school eight (8) days before school started for students. Instructional aide schedules were changed in order to be available in the afternoon for students and parents who need support.

Continuity of Learning

In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

Plaza School applied for an elementary school waiver on September 4th, 2020. The plan is to reopen K-6 grades under a hybrid model where up to 50% of the students attend each day. Groups will attend 2-3 days per week. With new state guidance, groups of up to 15 7th and 8th grade students are now permitted to attend. This guidance will be utilized for K-6 if the waiver is not approved.

While students are on campus for in person instruction, teachers will focus primarily on English Language Arts, Mathematics, and student social-emotional well being. Social Studies, Science, and Physical Education will be conducted via distance learning when students are not on campus. Per our Plan for Learning and Safety, all local and state public health guidelines will be followed, including facial coverings, social distancing, and cleaning and disinfecting to ensure physical health and safety. Campus will be closed to all visitors and volunteers.

All classrooms will be closed before school. Parents and students shall prearrange meetings with classroom teachers when necessary. When the morning, recess, and lunch bells ring, students will line up in their designated area where their teacher will be waiting for them. There is only one building with a hallway with four classrooms and two entrances. Two classrooms at a time will enter.

Throughout distance learning since the beginning of the 2020-21 school year, teachers have continually assessed students for learning loss. Students who are below grade level in reading, writing, and mathematics receive intervention services to accelerate learning.

The District has an agreement with county office of education for school clinician services. Students with social-emotional needs will receive support from the clinician. Many students were already identified since distance learning began, therefore have had opportunities to connect with the clinician.

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Personal Protective Equipment (facial coverings, shields, disinfectant, hand sanitizers and soap, physical barriers)	TBD	No
Air purifiers and HVAC filters	TBD	No

Description	Total Funds	Contributing
Technology (voice amplifiers,	TBD	No
English Learner support (individual and small group instruction)	TBD	No
After school program	TBD	Yes

Distance Learning Program

Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

Plaza School began with a distance learning model due to local and state mandate. All staff returned for planning and professional development eight (8) days early in order to prepare a robust learning platform that includes synchronous and asynchronous. Each classroom teacher reached out to every parent and student via video conference or phone call prior to school starting. The purpose was to discuss distance learning expectations, listen to any concerns or barriers to learning families had, and determine whether students had appropriate technology. These barriers were relayed to the administrator in order to try to make as many accommodations as possible.

Additional online and physical curriculum was purchased. Staff received professional development from county office of education and had multiple staff meetings to collaborate and share ideas. Grade spans (K-2nd, 3rd-5th, and 6th-8th) met in order to facilitate continuity among grade levels.

Distance learning includes a combination of synchronous and asynchronous learning opportunities for all students. Synchronous learning includes whole class, small group, and opportunities for individual video conferencing for students who need additional help. Lessons are recorded and/or prerecorded and posted to online classrooms. Physical textbooks, workbooks, and packets were sent home prior to school starting, and K-5 classes have new packets sent home weekly.

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

As mentioned, prior to school starting, all classroom teachers reached out to every family to discuss barriers to learning, including technology and internet connectivity. Additional Chromebooks were purchased to ensure all students had access to a device. Hot Spots with three months of prepaid Wi Fi were purchased for any student who lacked adequate Wi Fi. So far, very few students have been unable to participate in daily online classes due to technology or connectivity issues. There are still a few that have connectivity issues because they live in very remote areas that have little to no cell service, therefore a Hot Spot is ineffective.

The county office of education provides all technology services for the district. Their support has been invaluable in preparing for distance learning, as well as continually addressing our needs since school began.

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

Through our student information system, all teachers take daily attendance to record whether or not students were engaged or unengaged that day. Engaged means students participated in at least one live video conference, logged into one or more of their online learning programs, or turned in work due that day. Teachers send names of students who are not participating to the administrator, who then contacts families to determine what issues are preventing participation.

All teachers regularly assess student progress. Those identified as needing additional assistance are referred to small group or individual sessions that are scheduled in the afternoon. Each teacher has open office hours in the afternoon, and classroom aides have daily sessions available. Our after school program continues to run until 6:00PM with online support for those who require it.

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

All teachers and classroom aides returned eight (8) days early to receive professional development offered by the county office of education. This support was a continuation of the learning staff received when we began distance learning last March. Many teachers participated in professional development on their own time during the summer knowing that distance learning would likely occur again.

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

The most obvious change is the classroom teacher and instructional aides due to virtual instruction unlike anything they've done before. Teachers are also responsible for a much different approach to attendance and progress. In the past, attendance was tracked as present or absent by the teacher at the beginning of each day, then the attendance folder was sent to the office. If students were absent, they would be

given missed work, assignments, lessons, etc. when they returned. Under the distance learning platform, engagement is determined throughout the day by either live participation or work submitted. Additionally, CDE requires a weekly learning log for each teacher.

Because staff are on campus, and eventually students will return, custodial staff has had to have additional training on sanitation procedures. Schedules have been changed to ensure additional cleaning and sanitation occurs throughout the day.

After school activity assistant schedules and responsibilities have changed significantly. Their primary focus is academic and social-emotional support in the afternoon for students/parents who need assistance, or are unable to participate during the day.

Food service staff now prepare bulk meals twice a week and deliver to a predesignated location on Mondays and Thursdays, and also deliver to families who are unable to pick up at school or at the delivery location.

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

Plaza School does not have any homeless children or students in foster care enrolled. Our English Learners receive support from an instructional aide who works with identified students in the afternoon in small group or individual sessions. SPED students and students who require intervention services participate in small group and individual live sessions with learning center staff, which includes an education specialist and instructional aide.

Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Devices and Hot Spot Connectivity	TBD	No
Four (4) days of professional development for teachers and instructional aides	TBD	No
Special Education for students with mild-moderate learning liabilities and response to intervention services	TBD	No
Two (2) substitute teachers to support learning	TBD	No

Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

Classroom teachers and special education staff monitor learning daily through formal and informal assessments. Students who are not mastering standards are referred to small group or individual live sessions with their teacher or an instructional aide assigned to that class. If students require more intensive support, they are referred to the learning center.

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

Plaza School does not have students who are homeless or foster youth.

English learners and students who are not meeting standards have a dedicated instructional aide who works directly with them in small group or individual live sessions. The primary focus is reading fluency and comprehension, and writing strategies. English learners will be administered the initial and summative ELPAC after we return to in person instruction. If any of these students continue to struggle academically, they are referred to the learning center for more intensive intervention support from the educational specialist and an instructional aide. If necessary, students not showing progress with additional support are assessed for a specific learning disability.

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

The effectiveness of the services and supports are determined by regular formal and informal assessments.

Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Special Education staff	TBD	Yes
English Language Development staff	TBD	Yes

Description	Total Funds	Contributing

Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

As mentioned, additional school clinician support is provided. Students identified as requiring social-emotional or mental health support are referred to the school clinician. Additionally, social-emotional lessons for 3rd-5th grade will be offered via distance learning or in person when students return.

Suicide prevention training called LivingWorks Starts for all staff occurred on Friday, September 18th. The school clinician provided professional development on signs and symptoms of trauma or other impacts from COVID-19 since school closures, as well as strategies to address them.

When students return, teachers will offer universal screening with consultation from the school clinician to better identify students who may benefit from mental health or social-emotional support.

Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

All students and families are continually informed that attendance and participation is mandatory, and student work will be graded based on mastering concepts. Notification began when school closed in March, and were reiterated throughout the summer through emails, letters, and all call and text message notification. Teachers track daily engagement and notify administration when habitual absences or lack of participation occur.

The administrator calls parents when students are not engaged in order to determine whether or not the school can help alleviate any barriers. A translator is available for Spanish speaking parents. When no contact is made after multiple attempts, the administrator and a SARB officer conduct a home visit. Furthermore, letters are sent home explaining the SARB referral process. Students enrolled with an interdistrict agreement are reminded that the agreement can be revoked if students do not participate in learning and/or show academic progress.

School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

The 2020-21 school year began with our regular meal program. However, when the Summer Food Service Program was made available, we transitioned to this program. Meals are provided in bulk on Mondays and Thursdays, and are available for pick up at school or a designated area in town. Meals are delivered to families who cannot pick up.

When we transition to in person instruction, students on campus will be provided meals daily. Since we will have a hybrid learning model that includes distance learning, bulk meals will continue to be offered.

Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

Section	Description	Total Funds	Contributing
[The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]		

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
12.74%	189,748

Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

Devices and Connectivity

Devices and Hot Spots were purchased to provide access for low-income students who may not have full access at home. The district purchased and distributed Chromebooks to any student in need and will continue to do so. On a case-by-case basis, Wi-Fi Hot Spots are being provided

Additional Certificated Staff

Two highly qualified teachers are employed on a day by day basis to work with targeted students in 4th-8th grade.

Nutrition Services

Nutrition services are provided for families with food insecurity. Families who are unable to pick up food at school or at the designated location have their meals delivered.

School Clinician

A school clinician is employed on a part time basis to help educate staff on social emotional and mental health strategies, and work with students who need support.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

The after school program is focused on all student needs, including low income students and English Learners. Chromebooks and Hot Spots were purchased to ensure that all students have access to distance learning. Although all students are able to receive a Chromebook, the primary focus were students who do not have the resources to purchase one. Hot Spots are provided on a case-by-case basis and is available for students who do not have the resources to purchase their own. English Language Development support is provided to English Learners on a daily basis through small group and individual live sessions.

THE PIRATE'S POST

September 2020

Patience and Flexibility

There are many challenges associated with distance learning. Everyone at Plaza understands this, and most of us are dealing with similar issues with our own children. Although it is not perfect, all of our staff are putting their heart and soul into their work in order to provide your children with the best possible education given the circumstances. We did not choose this, nor do we want to teach this way. All I've asked of you is patience and flexibility while we continually work to improve the experience. If you have concerns, or find the distance-learning schedule is difficult for your situation, please call your teacher to discuss. We will work with you to try to make accommodations if possible. If you and/or your child need to work with someone outside the scheduled sessions, we have people available until 6:00PM to work with you.

That being said, I want all of you to know that I do not think it is appropriate for you to trash your child's teacher or our school on social media with the sole purpose of trying to create a mob mentality. It is frustrating for us to see these things out there when we know you have not spoken to anyone here first. If you are unhappy with what we are doing or do not like the curriculum we use, I encourage you to find a district that can better serve you. All Glenn County districts support school choice.

Breakfast and Lunch is Now Free for Anyone 18 or Younger

Plaza will be serving meals free of charge for anyone 18 years old or younger until December 31st, 2020. We will provide three breakfast/lunch grab and go meals for each child on Mondays and two on Thursdays. Meals can be picked up in the Plaza School or Grocery Outlet's parking lot from 11:00-12:30. If you are unable to make the time, please call to coordinate a different time to pick up at Plaza. Please sign up ahead of time by calling Mrs. Lohse at 865-1250 X26 or visiting <https://forms.gle/RcBJ5oZ25whquWR29>

SchoolWise Parent Portal:

This year we will continue to use SchoolWise for most of our school forms and beginning of year registration. The benefit for you is that it'll be much faster and easier to complete the forms. If you already have an account from last year, you can log in and register. However, if you haven't done so yet, please find the instructions on our webpage or call the office. You can do all of this on any device, including a smart phone or tablet. If you don't have access to one, please call the office and we can provide a device for you. There is only one activation code per family; therefore you only have to register once for all of your children currently attending Plaza School.

Out of District Families:

If you live out of Plaza School District boundaries, you must ensure that you have a current inter-district transfer agreement on file with both your home district, as well as Plaza. Most districts require that you fill out a form annually. Please visit your district of residence for the 2020-21 form.

REMINDER (7th Grade):

Before the we return to in person instruction for the 2020-21 school year, make sure that your incoming 7th grade students are ready!

Vaccines required for 7th grade (California Code of Regulations (CCR), Title 17, Section 6020) include:

- 1 dose of Tdap
- 2 doses of measles & varicella -containing vaccine: most students will have received these before starting Kindergarten, but some may have missed doses along the way.
- Other vaccines encouraged but not required for 7th graders include meningococcal and HPV vaccines.

To avoid the back-to-school rush, we encourage 6th graders to make their vaccine appointments now and provide our office with verification.

Students who do not have up to date vaccinations will not be allowed to attend school.

Attendance, Grades, and Ready to Learn:

It is important for us to know if your child is mastering the standards or not. The only way we can do that is through assessing their work. This is why it is important for them to turn in their own work. While we encourage you to help your child learn at home, please do not answer for them. If they struggle with a concept, please let your teacher know so they can address it.

The best way for us to teach your children is for them to be ready for school every morning. Even though this is not tradition school, the best way to learn is to have as few distractions as possible. Please make sure the television is off, and students have eaten and used the restroom prior to starting their video conferencing.

Daily attendance is still mandatory and student progress will be assessed. Students who choose not to participate will be marked absent. Habitual absences will lead to a referral to the Glenn County Office of Education School Attendance Review Board for in district students. Students whose district of residence is outside Plaza School boundaries may have their inter-district transfer agreement revoked.

Attendance and participation is not the only factor that can lead to losing your seat at Plaza. Students who do not maintain passing grades or meet the standards due to lack of effort or an unwillingness to do the work, will also have their inter-district agreement revoked.

Dates to Remember

Thursday, September 17th	Public Hearing for Instructional Materials and Learning Continuity and Attendance Plan followed by Regular Board Meeting	3:00PM
	https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09	
Friday, September 25th	Special Board Meeting	3:00PM
	https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09	
October 5th – 9th	No School: October Break	
October 15th	Regular Board Meeting	3:00PM
	https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09	
November 13th	Last Day of 1 st Trimester	
November 20th-24th	Minimum Day for Parent Teacher Conferences	
November 25th-27th	No School: Thanksgiving Break	

CONFLICT OF INTEREST

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

(cf. 9005 - Governance Standards)

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30

CONFLICT OF INTEREST (continued)

days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

CONFLICT OF INTEREST (continued)

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

CONFLICT OF INTEREST (continued)

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

CONFLICT OF INTEREST (continued)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

41015 Investments

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

82019 Definition, designated employee

82028 Definition, gift

82030 Definition, income

82033 Definition, interest in real property

82034 Definition, investment

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

89506 Ethics; travel

91000-91014 Enforcement

PENAL CODE

85-88 Bribes

CONFLICT OF INTEREST (continued)

REVENUE AND TAXATION CODE

203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18700-18707 General prohibitions

18722-18740 Disclosure of interests

18753-18756 Conflict of interest codes

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)

Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261

Klistoff v. Superior Court. (2007) 157 Cal.App.4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)

92 Ops.Cal.Atty.Gen. 19 (2009)

89 Ops.Cal.Atty.Gen. 217 (2006)

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

65 Ops.Cal.Atty.Gen. 606 (1982)

63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Bylaw Adopted:

PLAZA ELEMENTARY SCHOOL DISTRICT

Orland, CA

**Conflict of Interest Code of the
Plaza Elementary School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. **Category 1:** A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. **Category 2:** A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. **Full Disclosure:** Because it has been determined that the district's Board members and/or Superintendent/Principal "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>
Governing Board Members	1
Superintendent of Schools	1

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent/Principal or designee. The Superintendent/Principal or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
August 20th, 2020
3:00PM
Minutes

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before August 20th, 2020 at 1:00PM

- I. **Call to Order** The meeting was opened at 3:04PM
- II. **Pledge of Allegiance**
- III. **Members Present** PJ Davis, Connie King, Superintendent Conklin. Board Trustee Jake Cecil absent
- IV. **Correspondence**
 - A. **July 31st, 2020 Citation from Reese B. Crenshaw, Valley District Engineer for State Water Resources Control Board** Mr. Conklin explained that Plaza received a citation from a lead and copper test in 2003. The Water Board is requiring lead and copper testing and public notification. Mr. Conklin submitted a petition to nullify the citation with State Water Board
- V. **Superintendent Report/Information**
 - A. **Quarterly Report on Williams Uniform Complaints as of July 2020-** There have been no complaints filed
 - B. **Music/Band/Chorus** Mr. Conklin explained that he is going to look at an alternative music program since Plaza isn't retaining music teachers.
 - C. **November Election** – Mr. Conklin told the board that Jake Cecil was the only candidate to file for the November election, therefore an election will not be necessary.
 - D. **Facilities** – Mr. Conklin reported that there are no facility issues. He will get quotes for sprinklers to be installed in the dry areas that irrigation water doesn't reach
 - E. **Staffing** Mr. Conklin discussed the two open positions; the after school activity assistant and school / library clerk.
 - F. **First Read Board Bylaws 9270 Conflict of Interest** – Mr. Conklin explained that a biennial review is warranted in order to submit an update to the Glenn County Election's Department
 - G. **2020-21 Enrollment** Mr. Conklin shared that four more students will be homeschooled while two more moved out of the area.
 - H. **Reopening the 2020-21 School Year** – Mr. Conklin reported that the teachers have been working hard getting ready for Monday's first day of distance learning. He also shared that the district will provide meals and purchased 22 hot spots for families without Wi Fi
 - I. **Reopen Waiver** – Mr. Conklin explained that the County Public Health Officer would not accept applications to reopen. However, he is still going through the process to apply.

**Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
August 20th, 2020
3:00PM
Minutes**

The Plaza Teacher's Association does not support the waiver because the California Teacher's Association advised them against it.

- J. Learning Continuity and Attendance Plan** – Mr. Conklin explained that the Learning Continuity and Attendance Plan is due by September 30th and requires a public hearing before approval. Mr. Conklin will survey families and hold parent engagement meetings for input.
- VI. Comments: Agenda Items Only**—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action**
 - A. Old Business**
 - B. New Business**
 - 1. Consent Agenda: Routine matters that can be approved with one motion**
 - a. Approve Minutes of the June 18th, 2020 Regular Board Meeting, Minutes of the July 16th, 2020 Special Board Meeting, and Minutes of the August 3rd, 2020 Special Board Meeting**
 - b. Approve Warrant Registers—June 5th-30th, 2020 and July 1st-August 14th, 2020**
 - c. Approve Budget Transfers— None**
 - d. Sanction Plaza Community Club Activities for 2020-21**

Connie King moved to approve the Consent Agenda. PJ Davis seconded. Approved 2-0

2. Approve All 11 Month Certificated Contracts for 2020-21 Year

Connie King moved to approve the 11 month certificated contracts for 2020-21 year. PJ Davis seconded. Approved 2-0

3. Approve All Classified Contracts for 2020-21 School Year

Connie King moved to approve the 11 month classified contracts for 2020-21 year. PJ Davis seconded. Approved 2-0

- VIII. Closed Session-**
- IX. Comments: Non Agenda Items**—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- X. Adjournment** Meeting was closed at 4:02PM

005 PLAZA SCHOOL DISTRICT
Pay Voucher Report

Pay Voucher Transactions
Date: 08/15/2020 - 09/11/2020
PV#: 000000 - 999999

J31045 PV0100 L.00.00 09/14/20 PAGE 2

PV NO	Vendor/Addr	Name	IN	Fd Res	Y	Goal	Func	Obj	Slt	Bdr	DD	Tax ID	Inv Date	Entered	Paid	Batch	Description		
														PV amount	UT	UT-Obj	UT-Rate	UT-Amount	1099
000063	000336/00	DANIELSEN CO											9/09/2020	9/10/2020			11		
		1. 13-5310-0-0000-3700-4700-000-000-00000												288.25	N				N
		233741 CAFETERIA FOOD												200.71	N				N
		2. 13-5310-0-0000-3700-4700-000-002-00000													N				N
		233741 WALDEN FOOD												25.95	N				N
		3. 13-5310-0-0000-3700-4300-000-000-00000													N				N
		233741 CAFETERIA SUPPLIES												1,253.64	N				N
		4. 13-5310-0-0000-3700-4700-000-000-00000													N				N
		233303 CAFETERIA FOOD												486.52	N				N
		5. 13-5310-0-0000-3700-4700-000-002-00000													N				N
		233303 WALDEN FOOD												25.95	N				N
		6. 13-5310-0-0000-3700-4300-000-000-00000													N				N
		233303 CAFETERIA SUPPLIES																	
		Total amount											2,281.02 *				0.00 *		
000056	000404/00	DNA											9/03/2020	9/03/2020			10		
		1. 01-0000-0-1110-1000-5890-000-000-00000												50.00	N				N
		SEPT 2020 WEBSITE HOSTING																	
000046	000622/00	DWK Attorneys at Law											8/27/2020	8/27/2020			9		
		1. 01-0000-0-0000-7600-5815-000-000-00000												598.00	N				N
		250408 PROFESSIONAL SERVICES																	
000049	000520/00	GREG'S HEATING & A/C											9/01/2020	9/01/2020			10		
		1. 01-0000-0-0000-8100-4300-000-000-00000												128.00	N				Y
		22852- 16 AIR FILTERS																	
000038	000367/00	HOBART											8/18/2020	8/18/2020			8		
		1. 13-5310-0-0000-3700-5630-000-000-00000												496.43	N				N
		RA528543 DISHWASHER REPAIR																	
000057	000157/00	HOUGHTON MIFFLIN											041456030	9/03/2020	9/03/2020			10	
		1. 01-3220-0-1110-1000-4300-000-000-00000												1,683.00	N				N
		K-5 GO MATH ONLINE																	
000040	000235/00	JONES SCHOOL SUPPLY CO INC											570739248	8/20/2020	8/20/2020			8	
		1. 01-0000-0-1110-1000-4300-000-000-00000												74.69	N				N
		1776302 3RD GRD MEDALS/RIBBONS																	

005 PLAZA SCHOOL DISTRICT
Pay Voucher Report

Pay Voucher Transactions
Date: 08/15/2020 - 09/11/2020
PV#: 000000 - 999999

J31045 PV0100 1.00.00 09/14/20 PAGE 4

PV NO	Vendor/Addr	LN	Fd Res	Y	Goal Func Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	PV amount	UT	UT-Obj	Paid	Batch	Description
000066	000054/00				PACIFIC GAS & ELECTRIC CO.					9/10/2020	9/10/2020					11	
		1.	01-0000-0-0000-8100-5545-000-000-000000								26.28	N					N
			7/31/20-8/31/20		PG&E												
000042	000175/00				PRO PACIFIC FRESH					8/25/2020	8/25/2020	9/02/2020	9				
		1.	13-5310-0-0000-3700-4700-000-000-000000								127.59	N					N
			6806777 CAFETERIA FOOD														
		2.	13-5310-0-0000-3700-4700-000-002-000000								112.65	N					N
			6806777 WALDEN FOOD														
		Total amount									240.24	*					0.00 *
000058	000175/00				PRO PACIFIC FRESH					9/03/2020	9/03/2020	9/09/2020	10				
		1.	13-5310-0-0000-3700-4700-000-000-000000								224.72	N					N
			6808678 CAFETERIA FOOD														
		2.	13-5310-0-0000-3700-4700-000-002-000000								194.50	N					N
			6808678 WALDEN FOOD														
		Total amount									419.22	*					0.00 *
000062	000175/00				PRO PACIFIC FRESH					9/09/2020	9/09/2020	9/09/2020	11				
		1.	13-5310-0-0000-3700-4700-000-000-000000								218.50	N					N
			6809918 CAFETERIA FOOD														
000064	000335/00				RENAISSANCE LEARNING INC					391559474	9/09/2020	9/10/2020	11				
		1.	01-0000-0-1110-1000-5890-000-000-000000								2,272.74	N					N
			2020-21 AR/STAR READING														
		2.	01-3220-0-1110-1000-5890-000-000-000000								1,406.91	N					N
			2020-21 myON														
		Total amount									3,679.65	*					0.00 *
000053	000656/00				SIERRA WATER UTILITY					843130602	9/01/2020	9/01/2020	9/09/2020	10			
		1.	01-0000-0-0000-8100-5890-000-000-000000								150.00	N					Y
			OPERATOR SVC/ CCR REPORT														
000037	000069/00				TERMINIX INTERNATIONAL					363478837	8/18/2020	8/18/2020	8/26/2020	8			
		1.	01-0000-0-0000-8100-5530-000-000-000000								50.00	N					Y
			AUG 2020 PEST CONTROL														

005 PLAZA SCHOOL DISTRICT
Pay Voucher Report

Pay Voucher Transactions
Date: 08/15/2020 - 09/11/2020
PV#: 000000 - 999999

J31045 PV0100 L.00.00 09/14/20 PAGE

5

PV NO	Vendor/Addr Name	IN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description

000043	000080/00	TRI-COUNTY SCHOOLS	INS	GROUP								8/25/2020	8/25/2020	9/02/2020		9		
		1. 01-0000-0-0000-0000-9571-000-000-00000										2,459.48	N					N
		AUG 2020 EMPLOYEE PD INS																N
		2. 01-0000-0-0000-0000-9572-000-000-00000										17,628.60	N					N
		AUG 2020 DISTRICT PD INS																N
		3. 01-0000-0-0000-0000-9573-000-000-00000										1,172.67	N					N
		AUG 2020 RETIREE PD INS																N
		4. 01-0000-0-0000-2700-3702-000-000-00000										774.00	N					N
		AUG 2020 DIST. RETIREE CLASS																N
		5. 01-0000-0-1110-1000-3701-000-000-00000										2,276.33	N					N
		AUG 2020 DIST. RETIREE CERT																N
		Total amount										24,311.08	*					0.00 *

000065	000583/00	US BANK										9/10/2020	9/10/2020				11	
		1. 01-3220-0-1110-1000-4300-000-000-00000										191.40	Y	9511		7.250%	13.88	N
		6 CA MATH STUDENT COURSE 1																N
		2. 01-3220-0-1110-1000-4300-000-000-00000										63.80	Y	9511		7.250%	4.63	N
		2 CA MATH STUDENT COURSE 1																N
		3. 01-0000-0-0000-8100-5990-000-000-00000										4.95	N					N
		CERTIFIED POSTAGE- WATER BOARD																N
		4. 01-0000-0-0000-8100-5990-000-000-00000										23.00	N					N
		MAILED STUDENT FILES																N
		5. 01-3220-0-1110-1000-4300-000-000-00000										14.75	N					N
		HEALTH & SAFETY SIGNS																N
		6. 01-3220-0-1110-1000-5890-000-000-00000										29.00	N					N
		SCRENCASTIFY PREMIUM																N
		7. 01-3220-0-1110-1000-4300-000-000-00000										278.60	N					N
		20 USB ETHERNET ADAPTERS																N
		8. 01-3220-0-1110-1000-4300-000-000-00000										180.08	N					N
		8 AC FIT LENOVO CHARGERS																N
		9. 01-0000-0-0000-2700-5890-000-000-00000										2.39	N					N
		LATE FEE																N
		Total amount										787.97	*					18.51 *

000060	000034/00	WASTE MANAGEMENT										9/09/2020	9/09/2020				11	
		1. 01-0000-0-0000-8100-5520-000-000-00000										265.38	N					N
		AUG 2020 GARBAGE																N

Grand total 41,852.31 ***** 18.51 *****

PLAZA ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 20-01
RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, the governing board of Plaza Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on 9/17/20, at 3:00 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community in the public hearing, and;


WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Plaza School District, and;

WHEREAS; the definition of “sufficient textbooks or instructional materials” means that each student has a textbook or instructional materials to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics: (Adopted September, 2015) K-5 Houghton Mifflin Harcourt GO MATH; 6-8 CPM 2015 Course 1, 2 and 3.
- Science: (Adopted May, 2007) K-4 Harcourt Publishers California Science; 5-6 Macmillan/McGraw-Hill California Science; 7-8 Holt California Science: Earth, Life and Physical Science
- History-social science: (Adopted March, 2019) K-8 StudiesWeekly
- English/language arts: (Adopted February, 2019) K-6 Benchmark; 7th-8th EngageNY.

THEREFORE, it is resolved that for the 2020-21 school year, the Plaza Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.


PJ Davis, Clerk
Plaza Board of Trustees

PLAZA ELEMENTARY SCHOOL DISTRICT

Unaudited Actuals 2019-20

Background

- Represents District financial condition through June 30th, 2020
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

Comparison

2nd Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	868,074
LCFF	1,857,386
Federal	61,510
State	47,553
Local	148,572
Tf's In-Fund 20 & New Construction Repayment	214,104
Total Revenues	2,329,125
Expenditures	(1,957,259)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 35	(40,000)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(25,200)
	(Include in Expenditures)
+/- Rev./Exp.	244,266
Ending Fd. Balance	1,112,340

Unaudited Actuals

Summary	Unrest./Restrict.
Beginning Fd. Bal.	868,074
LCFF	1,862,054
Federal	80,056
State	56,137
Local	188,360
Tf's In- Fund 20 & New Construction Repayment	214,104
Total Revenues	2,400,710
Expenditures	(1,778,375)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(18,800)
	(Include in Expenditures)
+/- Rev./Exp.	541,135
Ending Fd. Balance	1,409,209

Multiyear Projections

	Unaudited Actuals 2019/2020	Projections 2020/2021	Projections 2021/2022
Beginning Fd. Bal.	868,074	1,409,209	1,367,979
LCFF	1,862,054	1,687,377	1,693,003
Federal	80,056	37,321	37,321
State	56,137	46,600	46,600
Local	188,360	134,775	134,775
Tf's In- Fund 20 & New Construction Repayment	214,104	22,048	20,500
Total Revenues	2,400,710	1,928,121	1,932,199
Expenditures	(1,778,375)	(1,900,707)	(1,963,704)
Tf's Out Fund 40	(16,700)	(16,700)	(16,700)
Tf's Out Fund 20	(45,700)	(31,144)	(29,596)
Tf's Out Fund 13	(18,800)	(20,800)	(23,100)
	(Include in Expenditures)	(Include in Expenditures)	(Include in Expenditures)
+/- Rev./Exp.	541,135	(41,230)	(100,901)
Ending Fd. Balance	1,409,209	1,367,979	1,267,078

Other District Funds

<u>Fund</u>	<u>Name</u>	<u>Balance</u>
20	Post Employment Benefits	\$301,377
35	School Facilities	\$77,557
40	Capital Projects	\$1,618
73	Mr. K Scholarship	\$480

PLAZA SCHOOL DISTRICT
RESOLUTION 20-02

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2019-20 fiscal year and a projected Gann Limit for the 2020-21 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2019-20 and 2020-21 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2019-20 and 2020-21 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this district

Passed and adopted by the Board of Trustees of Plaza School District this 17th day of September, 2020, by the following vote:

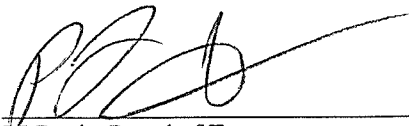
Ayes 3

Noes 0

Absent 0

9/17/2020

Date


PJ Davis, Board of Trustees

RESOLUTION 20-03 ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform -Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Plaza Elementary School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Plaza Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that **changes** to the current conflict of interest code are necessary; and

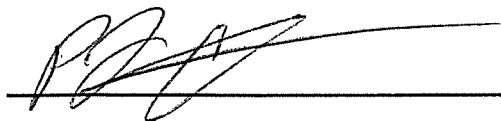
WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Plaza Elementary School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS 17th day of September, 2020 at a meeting, by the following vote:

AYES: 3 NOES: 0 ABSENT: 0

Attest:



President

Secretary